

**CATSKILL CENTRAL SCHOOL DISTRICT**

Catskill, New York

**Regular Meeting**

**Board of Education Minutes**

**August 31, 2011**

CHS Library

**7:00 P.M.**

**BOARD MEMBERS PRESENT:** K. Allen, M. Bulich, W. Fiske, K. Haas, M. Leipman, M. Maloney, J. Osswald

**OTHERS IN ATTENDANCE:** K. Farrell, M. McCoy

Call to Order

The meeting was called to order by Board President Bulich at 7:14 and the Pledge of Allegiance recited.

**A MOTION (Allen/ Maloney) to go into executive session at 7:15 PM Vote: Aye 7 Nay 0 Absent 2 (Powell/Van Loan) Motion carried.**

Executive Session

*For the matters leading to the employment of history of a particular individual(s), Employment of particular individual(s)*

*Ms. Osswald left the meeting at 7:15*

*The Board returned to public session at 8:09*

**A MOTION (Allen/Leipman) to approve the minutes of August 17, 2011. Vote: Aye 6 Nay 0 Absent 3 (Osswald, Powell, Van Loan) Motion carried.**

Approval of Minutes

*District Clerk Matthew McCoy delivered letter of resignation from Board member Jennifer Osswald effective 08/31/2011 to the Board President who read the letter to the Board.*

**(B) SUPERINTENDENT'S REPORT**

**A MOTION (Fiske/Leipman) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Van Loan/Powell) Motion carried.**

**WHEREAS**, the heavy winds and deluges from Hurricane Irene caused serious and substantial flooding of the School District's administrative office buildings, storage garage, parking lot adjacent to the Administrative Offices, and various other School District facilities and equipment, including but not limited to: destruction of the storage garage, damage to the lower level of the Business Office including the presence of a mixture of water and oil in such flood waters, damage to the lower level of the Administrative Office, destruction of the parking lot next to the Administrative Office, destruction of the electrical system, and destruction of the master chip that regulates the School District's computer system and network, thereby creating a health and safety issue for the staff, students, and invitees to School District; and

**WHEREAS**, in order to ensure the safety, health and welfare of the employees, students and others in and around such buildings and facilities, as well as to mitigate damage to the School District's buildings and facilities, it is necessary to take immediate action to make immediate repairs to the buildings in order to mitigate the damage and protect the buildings and facilities of the School District from further damage; to demolish the storage garage; to secure the parking lot until it can be repaired/reconstructed, to replace the entire electrical system and the master chip that regulates the School District's computer system and network; and to make such other and further repairs, replacements and

protective measures, as necessary; and

**WHEREAS**, the Board is empowered to determine that the expense of these activities is an ordinary contingent expense within the meaning of §2023 of the New York State Education Law and §170.2(l) of the Regulations of the Commissioner of Education, and that the project constitutes an emergency within the meaning of §103 of the General Municipal Law and, therefore, competitive bidding shall not be required;

**THEREFORE, BE IT RESOLVED**, that the Board hereby determines that the demolition of the storage building, repairs to the Administrative and Business offices, securing of the parking lot and attendance repairs/reconstruction, replacement of the electrical system and master chip, and other repairs and replacement, etc. will not have a significant environmental impact and declares this project a Type II Action pursuant to '617.5 of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Catskill Central School District hereby determines and declares that the cost of the demolition of the storage garage, securing, and repairing and/or rebuilding of the parking lot, replacement of the electrical system, replacement of the master chip to the School District's computer system and network, and repairs to the Administrative and Business Offices, including the cost of testing and clean-up that may be needed, as well as any associated expenses, constitutes an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(l) of the Regulations of the Commissioner of Education, and an emergency within the meaning of §103 of the General Municipal Law, and hereby authorizes the expenditure of a sum not to exceed \$500,000.00 for such purpose; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to make transfers between and within functional unit appropriations in order to pay the costs of this ordinary contingent expense; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby ratifies the actions taken by the Superintendent of Schools in causing the immediate replacement of the master chip to the District's computer system and network to minimize further damage to the system.

**A MOTION (Maloney/Haas) to amend the consent agenda. Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

Board Report

**(C) BOARD REPORT**

**The Superintendent and the Board of Education President recommends the following items for consent agenda, according to Board Policy: (G.1.-G.4 c.)**

**A MOTION (Maloney/Haas) to approve the consent agenda as amended. Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

**The Superintendent and the Board of Education President recommends the following items for consent agenda, according to Board Policy: (G.1.-G.4 c.)**

**(G) PERSONNEL – NON-INSTRUCTIONAL**

Personnel Non-Instructional

**G.1. Appointments**

Appointments

**a. Appointment of Marvín Burnett, Cleaner**

Upon the recommendation of the Superintendent the Board hereby approves the 6 month probationary appointment of Marvín Burnett, to the position of Cleaner, 8 hrs a day, for a six month probationary period, effective September 6, 2011, and paid an annual

Marvín Burnett

salary of \$27,605, pro-rated (salary category F of the CSEA Agreement), pending clearance of fingerprint supported criminal history background check

Cornelius Corbett

**b. Appointment of Cornelius Corbett, Cleaner**

Upon the recommendation of the Superintendent the Board hereby approves the 6 month probationary appointment of Cornelius Corbett, to the position of Cleaner, 8 hrs a day, for a six month probationary period, effective September 6, 2011, and paid an annual salary of \$27,605, pro-rated (salary category F of the CSEA Agreement), pending clearance of fingerprint supported criminal history background check.

Increase in Hours

**G.2. Increase in hours**

**a. Increase of Hours for Food Service Workers**

Upon the recommendation of the Superintendent the Board hereby approves the increase in hours per day for the following employees: Madeline Graham from 3.0 to 4.0, Allyson Holbrook from 5.0 to 5.75, Bernadette Rohr from 3.0 to 3.5, effective September 7, 2011.

Madeline Graham  
Allyson Holbrook  
Bernadette Rohr

**G.3. Creation of Positions**

Creation of Position

**a. 7 hour per day Teaching Aide**

Upon the recommendation of the Superintendent the Board hereby approves the creation of a 7 hour per day Teacher Aide position.

**b. 3 hour per day Food Service worker**

Upon the recommendation of the Superintendent the Board hereby approves the creation of a 3 hour per day food service worker.

**G.4. Resignations**

Resignations

**a. Resignation of Ruth Fiske, Monitor CES**

Upon the recommendation of the Superintendent the Board hereby approves the resignation of Ruth Fiske effective August 26, 2011 to take another position in the district.

Ruth Fiske

**b. Resignation of Brent Goettsche, Aide CES**

Upon the recommendation of the Superintendent the Board hereby approves the resignation of Brent Goettsche effective August 31, 2011 to take another position in the district.

Brent Goettsche

**c. Resignation of Ted Jones, CMS**

Upon the recommendation of the Superintendent the Board hereby approves the resignation of Ted Jones effective August 31, 2011 for personal reasons.

Ted Jones

End of Consent  
Agenda

END OF CONSENT AGENDA

**PERSONNEL –INSTRUCTIONAL**

**Appointments**

**Appointment of Jennifer Osswald, School Social Worker**

Jennifer Osswald

Upon the recommendation of the Superintendent the Board hereby approves the appointment of Jennifer Osswald, in the School Social Worker tenure area, for a three-year probationary term, effective September 6, 2011 and terminating September 6, 2014 and paid an annual salary of \$44,621, pending clearance of fingerprint supported criminal history background check.

**A MOTION (Fiske/Maloney) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

Business Office  
Recommendations

**(H) BUSINESS OFFICE RECOMMENDATIONS**

Tax Warrant  
2011-2012

**H.1. Tax Warrant Resolutions**

**A. Resolution to Confirm Tax Rolls and Authorize Tax Levy**

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2011-2012 school year a sum not to exceed \$37,210,746 for the School District and \$506,982.88 for the Catskill Public Library;

THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the described tax roll.

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 3, 2011 and end November 3, 2011 giving the tax warrant an effective period of days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period September 3, 2011 to October 3, 2011 2<sup>nd</sup> month interest of 2 percent added October 4, 2011 to November 3, 2011.

**BE IT RESOLVED AS FOLLOWS:**

To the collector of Catskill Central School District, Town(s) of Catskill, Athens, and Cairo and Villages of Catskill and Athens, County of Greene in New York State.

You are hereby commanded:

1. To give notice and start collection on September 3, 2011 in accordance with Sections 1322 and 1338 of the Real Property Tax Law.
2. To give notice that tax collection will end on **November 3, 2011.**
3. To collect taxes in the total sum of \$ 16,729,546.00 (\$16,222,564.00- school district and \$506,982.00 for the library) in the same manner that

collectors are authorized to collect town and county taxes in accordance with Section 1318 of the Real Property Tax Law less the amount of \$1,641,421.59 to be received as STAR reimbursement from New York State.

4. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the first month of the tax collection period, designated as on or before October 3, 2011.
5. To collect, after the expiration of the one month period, the residue of the sums not paid, together with the fees prescribed in Section 2130 of the Education Law and Section 1328 of the Real Property Tax Law.
6. To promptly return the warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof as required by Section 1330 of the Real Property Tax Law.

**A MOTION (Allen/Haas) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

Extra-Classrooms  
Activities Account

**H.2. Receiving of Quarterly Extra-Classroom Activities Accounts Update**

The Board of Education hereby receives the Extra-Classroom Activities Accounts update, for the month of May and June 2011, as submitted by the Extra-Classroom Activities Account Treasurer.

**A MOTION (Allen/Leipman) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

Obsolete/Surplus

**H.3. Declaration of Obsolete/Surplus Books and Equipment**

**WHEREAS**, the District owns books and equipment, which are no longer useful or necessary for school district purposes, and is of no value to the School District, as indicated on the (list attached) and made a part of this resolution.

**THEREFORE, BE IT RESOLVED**, that the Board hereby declares such books and equipment to be surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

**(I) BOARD ACTION/DISCUSSION ITEMS**

**A MOTION (Maloney/Allen) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

Board Actions

**I.1 Adoption of APPR for Teachers and Principals**

**BE IT RESOLVED**, that the Board of Education hereby adopts this Annual Professional Performance Plan (the "APPR Plan" or "Plan Document") for the 2011-2012 school year though June 30, 2012 pursuant to the requirements of New York State

APPR Teacher and  
Principals

Education Law §3012-c and accompanying regulations of the Board of Regents and the Commissioner of Education.

**A MOTION (Allen/Fiske) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

**I.2. Acceptance of Additional Recommendation of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities**

CPSE/CSE

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in 2011-2012.

*Resolved: That the recommendations of the CSE/CPSE meetings of 03/29/2011, 04/14/2011, 06/22/2011, 07/13/2011, 07/18/2011, , 08/01/2011, 08/02/2011, 08/16/2011 student's #'s: 31002134, 31002130, 31002127, 31002135, 31002157, 31002156, 31002144, 31002143, 031000762, 031000780, 101284, 31001546, 31001958, 31000843, 031000841, and 31002153 be approved.*

**A MOTION (Maloney/Fiske) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

**I.3. Acceptance of Section 504 Accommodation Plan**

504 Accommodation

The Section 504 Accommodation Committee has submitted recommendations for Section 504 ADA Individual Accommodation Plans of children and adults with a disabling condition that requires accommodation in 2011-2012.

Recommendation: The Superintendent of Schools recommends that the Board of Education accept the recommendations for student ID # 31001776 as presented by the Section 504 Accommodation Committee.

**A MOTION (Allen/Fiske) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

**I.4. Approval of Leave of Absence for Class of 2008 Clarke Scholarship Recipients**

Clarke Scholarship

Be It RESOLVED that the Board of Education hereby approves the following recommendation of the Clarke Scholarship executive committee: Leave of Absence for the Class of 2008 Clarke Scholarship recipient for student number 200051 for two semesters, Fall of 2011 and Spring 2011 and Student # 200275 for one semester Fall 2011.

**A MOTION (Allen/Fiske) to approve the following resolution Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

**I.5. Donations**

Donations

**a. Acceptance of Donation from Pearson**

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Upon the recommendation of the Superintendent, the Board of Education hereby approves the donation of an Apple IPAD from Pearson to the Technology Department for Catskill Central School District.

Pearson

**COMMITTEE REPORTS AND OTHER MATTERS**

*Buildings and Grounds*  
*Audit and Finance*


Committee Reports

**(J) FUTURE BOARD MEETINGS**

**FUTURE BOARD MEETINGS**

1. September 14, 2011 – Workshop/Special Meeting – CHS Library – 7:00 PM
2. September 28, 2011 – New Teacher Reception/Regular Meeting – 6:30 PM
3. October 12, 2011 – Workshop/Special Meeting – CHS Library – 7:00 PM
4. October 26, 2011 – Regular Meeting – CHS Library – 7:00 PM
5. November 9, 2011 – Regular Meeting – CHS Library – 7:00 PM
6. November 30, 2011 – Regular Meeting – CHS Library – 7:00 PM
7. December 14, 2011- Regular Meeting – CHS Library – 7:00 PM
8. January 11, 2012 – Workshop/Special Meeting – CHS Library – 7:00 PM
9. January 25, 2012 – Regular Meeting – CHS Library – 7:00 PM
10. February 8, 2012 – Workshop/Special Meeting – CHS Library – 7:00 PM
11. February 29, 2012 – Regular Meeting – CHS Library – 7:00 PM
12. March 6, 2012 - Budget Workshop 7:00 PM
13. March 14, 2012 – Workshop/Special Meeting – CHS Library
14. March 20, 2012 – Budget Workshop CHS Library
15. March 28, 2012 Regular Meeting – CHS Library – 7:00 PM
16. April 17, 2012 – Special Meeting – Possible Budget Adoption– CHS Library
17. April 24, 2012 – Tuesday - Regular Meeting - Vote on BOCES Annual Budget & BOCES Board Members – CHS Library
18. May 1, 2012 – Tuesday - Public Hearing – CHS Auditorium
19. May 09, 2012 – Workshop/Special Meeting – CHS Library – 7:00 PM
20. May 15, 2012 – Tuesday - Board Member & Budget/Propositions VOTE 6:00 AM – 9:00 P.M. – CHS Gymnasium
21. May 30, 2012 – Regular Meeting – CHS Library – 7:00 PM
22. June 13, 2012 – Tentative Academic Awards CHS Cafeteria 6:30 and Workshop/Special meeting – CHS Cafeteria – 7:00 PM
23. June 25, 2012 – Regular Meeting – CHS Library – 7:00 PM
25. June 13, 2012 – Tentative Academic Awards CHS Cafeteria 6:30 and Workshop/Special meeting – CHS Cafeteria – 7:00 PM
26. June 25, 2012 – Regular Meeting – CHS Library – 7:00 PM

**A MOTION (Leipman/Fiske) To adjourn meeting at 9:15 Vote: Aye 6 Nay 0 Absent 2 (Powell, Van Loan) Motion carried.**

  
Matthew McCoy, District Clerk

Adjournment