

CATSKILL CENTRAL SCHOOL DISTRICT

Catskill, New York

REGULAR MEETING

BOARD OF EDUCATION MINUTES

December 8, 2010

CHS Library

7:00 P.M.

BOARD MEMBERS PRESENT: K. Allen, M. Bulich, A. Jones, K. Haas, M. Leipman, J. Osswald, T. Powell, C. Van Loan

BOARD MEMBER ABSENT: M. Leibowitz J. Osswald

OTHERS IN ATTENDANCE: K. Farrell, K. Lewis, M. McCoy

The regular meeting of the Board of Education was called to order at 7:07 pm by Board President Jones and the Pledge of Allegiance recited.

Call to Order

A MOTION (Van Loan/Allen) to go into executive session at 7:08 PM for the Employment history of particular individuals. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Executive Session

The board return to public session at 7:22

A MOTION (Bulich/Van Loan) to approve the board meeting minutes of November 17, 2010. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Approval of Minutes

SUPERINTENDENT'S REPORT

Superintendent's Report

Questar III gave a report to the Board about all the services Questar III has available to all it component districts.

Tax Collector Nyrelle Colon gave a report to the Board about the Tax's collected to date. Asst. Superintendent Kimberly Lewis updated the Board about the projected short fall in state aid for the current school year.

Bruce Schmidt Athletic Director, gave a update from the Sports Boosters. Sawyer Chevrolet would like to sponsor a chance to win a \$1000 for a half court shot at a upcoming Basketball game.

Terry Damon reported to the Board the progress of the Construction project. Punch list are being prepared from the contractors to close out the reaming work.

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BOARD REPORT

Board Report

The Superintendent and the Board of Education President recommends the following items for consent agenda, according to Board Policy:

Consent Agenda

**A MOTION (Powell/Leipman) to approve the following recommendations under the consent agenda as amended. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald)
Motion carried**

Personnel
Instructional

(G) PERSONNEL – INSTRUCTIONAL

G.2 Appointments

Appointments

b. Appointment of Kristie Allen, C.E.S. Homework Club

Kristie Allen

Upon the recommendation of the Superintendent the Board hereby approves the appointment of Kristie Allen as a Teacher for the elementary school after school Homework Club, effective November 15, 2010 through June 25, 2011, and be paid \$20 per hour.

c. Appointment of Kim Jones, C.E.S. Homework Club

Kim Jones

Upon the recommendation of the Superintendent the Board hereby approves the appointment of Kim Jones as a Teacher for the elementary school after school Homework Club, effective November 15, 2010 through June 25, 2011, and be paid \$20 per hour.

d. Appointment of Brent Goettsche, C.E.S. Homework Club

Brent Goettsche

Upon the recommendation of the Superintendent the Board hereby approves the appointment of Brent Goettsche as a Teaching Assistant for the elementary school after school Homework Club, effective November 15, 2010 through June 25, 2011, and be paid \$16 per hour.

e. Appointment of Cindy Hewke, C.E.S. Homework Club

Cindy Hewke

Upon the recommendation of the Superintendent the Board hereby approves the appointment of Cindy Hewke as a Teaching Assistant for the elementary school after school Homework Club, effective November 15, 2010 through June 25, 2011, and be paid \$16 per hour.

f. Appointment of Deidre Widden, C.E.S. Homework Club

Diedre Widden

Upon the recommendation of the Superintendent the Board hereby approves the appointment of Deidre Widden as a Teaching Assistant for the elementary school after school Homework Club, effective November 15, 2010 through June 25, 2011, and be paid \$16 per hour.

g. Appointment of Chris Quinn, Assistant Varsity/JV Girls Basketball Coach

Chris Quinn

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Chris Quinn to the position of 2010-2011 Assistant Varsity/JV Girls basketball coach. This is a volunteer position with no compensation.

h. Appointment of Andrew Jones, Assistant Varsity Boy's Basketball Coach

Andrew Jones

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Andrew Jones to the position of 2010-2011 Assistant

Varsity Boy's basketball coach. This is a volunteer position with no compensation.

i. Appointment of Jaclyn Minkalis, Assistant Girls JV Basketball Coach

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Jaclyn Minkalis to the position of 2010-2011 Assistant Girls modified basketball coach. This is a volunteer position with no compensation.

Jaclyn Minkalis

j. Appointment of Marielena Davis, Dept. Director Physical Education Pre-K-12

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Marielena Davis to the position of 2010-2011 Department Director of Physical Education Pre-K-12, and be paid a stipend of \$4,000.

Marielena Davis

k. Appointment of Jim Guldenstern, CHS Musical Production Director

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Jim Guldenstern to the position of 2010-2011 CHS Musical Production Director, and be paid a stipend of \$2436.

Jim Guldenstern

l. Appointment of Cynthia Putorti, CHS Musical Dramatics Director

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Cynthia Putorti to the position of 2010-2011 CHS Musical Production Director, and be paid a stipend of \$1624.

Cynthia Putort

G.3 Instructional Substitute List

Instructional Sub List

a. Approval of Changes to Instructional Substitute List

Upon the recommendation of the Superintendent, the Board hereby approves the changes reflected in the current instructional substitute list for the 2010-2011 school year (as attached).

Personnel Non-Instructional

(H) PERSONNEL – NON-INSTRUCTIONAL

Appointments

H.1. Appointments

a. Appointment of Suzanne Cantelmo, Door Monitor CES 3hr per day

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Suzanne Cantelmo to the position of 2010-2011 CES 3 hr per day door monitor at CES, and be paid her hourly rate of \$12.17 per hour.

Suzanne Cantelmo

H.2. Non-Instructional Substitute List

Non-Instructional Sub List

a. Approval of Changes to Non Instructional Substitute List

Upon the recommendation of the Superintendent, the Board hereby approves the changes reflected in the current non-instructional substitute list for the 2010-2011 school year (as attached).

END OF CONSENT AGENDA

End of Consent Agenda

(I) BUSINESS OFFICE RECOMMENDATIONS

**A MOTION (Bulich/Haas) to approve the following recommendation. Vote: Aye 7
Nay 0 Absent (Leibowitz/Osswald) Motion carried**

Business Office
Recommendations

I.1. Acceptance of the October 2010 Treasurer's report

Treasurer's Report

Upon the recommendation of the Superintendent of School the Board hereby accepts the August 2010 Treasurer's as submitted by the treasurer.

**A MOTION (Powell/Van Loan) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

Claims Auditor
Report

**I.2. Acceptance of the Claims Auditor Report dated 11/03/2010 through
11/23/2010**

Be it RESOLVED that the Board of Education hereby accepts the Claims auditor report dated 11/03/2010 through 11/23/2010 as submitted by the claims auditor.

**A MOTION (Allen/Powell) to approve the following recommendation. Vote: Aye 7
Nay 0 Absent (Leibowitz/Osswald) Motion carried**

Acceptance of Extra-
Classroom Fund

I.3. Receiving of Quarterly Extra-Classroom Activities Accounts Update

The Board of Education hereby receives the Extra-Classroom Activities Accounts update, for the quarter ended October 31, 2010, as submitted by the Extra-Classroom Activities Account Treasurer.

Board
Action/Discussion
Items

(J) BOARD ACTION/DISCUSSION ITEMS

**A MOTION (Bulich/Van Loan) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

Acceptance of
Financial Statements

J.1. Acceptance of Report on Examination of Financial Statements

WHEREAS, the Board of Education of the Catskill Central School District, pursuant to Section 170.2r of the Commissioner's Regulations, has caused an examination of accounts to be completed by the firm Alexander Varga, Certified Public Accountants of Catskill, New York.

NOW THEREFORE BE IT RESOLVED, that the Board of Education affirm the acceptance and receipt of the annual report of Alexander Varga, Certified Public Accountants, for the Catskill Central School District for the year ending June 30, 2010 and

BE IT FURTHER RESOLVED, a copy of the Annual Report and a copy of this Resolution shall be filed with the State Education Department and with the Clerk of the Board of Education.

**A MOTION (Van Loan/Powell) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

J.2. Approval of the Time reporting Requirements for Appointed Officials

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BE IT RESOLVED, that the Board of Education of the Catskill Central School District hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based upon the record of activities maintained and submitted by these officials to the District Clerk as attached:

A MOTION (Van Loan/Powell) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

J.3. Acceptance of Additional Recommendation of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities

CSE/CPSE
Committee
Recommendations

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in 2010-11.

Resolved: That the recommendations of the CSE/CPSE meetings of 11/24/2010 and 12/02/2010, students #'s 31002006, 31002007, 3100208, 31002004, 000004440, 000004517, 31001800, 031000676, and 31001975 be approved.

A MOTION (Powell/Van Loan) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

J.4. Acceptance of Section 504 Accommodation Plan

504 Committee

The Section 504 Accommodation Committee has submitted recommendations for Section 504 ADA Individual Accommodation Plans of children and adults with a disabling condition that requires accommodation in 2010-11. Recommendation: The Superintendent of Schools recommends that the Board of Education accept the recommendations for student ID # 1002062 and Employee ID # 378 as presented by the Section 504 Accommodation Committee.

A MOTION (Powell/Allen) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

J.5. Declaration of Obsolete/Surplus Books and Equipment

Obsolete Surplus

WHEREAS, the District owns books and equipment, which are no longer useful or necessary for school district purposes, and is of no value to the School District, as indicated on the (list attached) and made a part of this resolution.

THEREFORE, BE IT RESOLVED, that the Board hereby declares such books and equipment to be surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

A MOTION (Leipman/Bulich) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

J.6 Approval of change orders

a. **Approval of Change Orders Renovation Project #005-014**

RESOLVED, that the Board of Education hereby approves the following change orders associated with each of the approved projects pursuant to the recommendation and prior approval of the Owner's Representative and the Superintendent in accordance with the District's Change Order Commitment Approval and Authorization Process

<u>Change Order No.</u>	<u>Description</u>	<u>Change Order Amount</u>	<u>Previous Contract Amount</u>	<u>Revised Contract Amount</u>	
A. Sr.-Jr. High School Renovation Project - (Project 005-014)					
1. Bast Hatfield, Inc.-General Contractor					
14	Provide and install additional supports to hang basketball goals as directed by the Architect per the district's request.	\$2,538.00	\$1,321,611.55	\$1,324,149.55	Change Orders
15	Install wireless router for message center signs at Middle School / High School as directed by the Architect per the district's request.	\$1,128.00	\$1,324,149.55	\$1,325,277.55	
16	Install Hilti fasteners in lieu of specified 5/8" puddle welds at the dance studio roof decking as directed by the Architect per the district's request.	(\$2,000.00)	\$1,325,277.55	\$1,323,277.55	
2. Profex, Inc.-Site Work & Athletic Fields Contractor					
15	Provide and install all work at the basketball court as directed by the Architect due to a discovered condition.	30,174.00	1,230,552.50	1,260,726.50	
16	Provide and install all work in front of Middle School at area known as the graduation plaza as directed by the Architect per the district's request.	31,454.00	1,260,726.50	1,292,180.50	
3. Capital District Electric Co., Inc.-Electric Contractor					
1	Install outdoor light pole fixtures at Middle School as directed by the Architect per the district's request.	1,147.50	425,447.00	426,594.50	
2	Provide power to athletic field irrigation system control panel as directed by the Architect due to an omission in the contract documents.	3,426.50	426,594.50	430,021.00	

TOTAL Sr.-Jr. HS
 Renovation Project (005-
 014): \$67,868.00

Total Change Orders Approved for All
 Contractors included in this
 Resolution: \$67,868.00

A MOTION (Bulich/Leipman) to approve the following recommendation. Vote:
 Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

b. Approval of Change Orders Renovation Project #032-001
 RESOLVED, that the Board of Education hereby approves the following change orders
 associated with each of the approved projects pursuant to the recommendation and prior
 approval of the Owner's Representative and the Superintendent in accordance with the
 District's Change Order Commitment Approval and Authorization Process

<u>Chan ge Order No.</u>	<u>Description</u>	<u>Change Order Amount</u>	<u>Contract Amount</u>	<u>Contract Amount</u>
A. Maintenance Building - (Project 032-001)				
1. Gallo Construction.-General Contractor				
3	Provide additional fill required to bring grade up to cover footings and maintain below frost line as directed by the Architect due to a discovered condition.	\$1,763.00	\$278,976.00	\$280,739.00
4	Provide oil and water separator as directed by the Architect per the District's request.	\$9,498.00	\$280,739.00	\$290,237.00
5	Credit for water line not installed as directed by the Architect per the district's request.	(\$1,460.00)	\$290,237.00	\$288,777.00
	TOTAL Maintenance Building- Project (032-001):	\$9,801.00		
Total Change Orders Approved for All Contractors included in this Resolution:		\$9,801.00		

A MOTION (Bulich/Jones) to approve the following recommendation. Vote: Aye 7
 Nay 0 Absent (Leibowitz/Osswald) Motion carried

J.7. Approval of Intermunicipal agreement for Director of Physical Education

Intermunicipal
 Agreement With

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BE IT RESOLVED, that the Catskill Central School District Board of Education hereby approves the Intermunicipal agreement between the Catskill School District and the Greenville Central School District, effective July 1, 2010 through June 30, 2011 and authorizes the Board president to sign and execute the agreement. A copy of said agreement will be incorporated in the minutes of this meeting.

Greenville Central
Schools

**A MOTION (Leipman/Bulich) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

J.8. Second reading and Adoption of Policy # 6700 Purchasing

Policy #6700
Purchasing

Upon the recommendation of the Superintendent, the Board of Education hereby adopts the Board Policy #6700, Purchasing.

**A MOTION (Leipman/Bulich) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

**J.9. Second reading and Adoption of Regulation # 6700R Purchasing
Regulation**

Policy #6700R
Purchasing
Regulation

Upon the recommendation of the Superintendent, the Board of Education hereby adopts the Board Policy #6700R, Purchasing Regulation.

**A MOTION (Van Loan/Leipman) to approve the following recommendation.
Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

J.10. Second reading and Adoption of Policy # 6900 Disposal of Equipment

Policy # 6900
Disposal of
Equipment

Upon the recommendation of the Superintendent, the Board of Education hereby adopts the Board Policy #6900, Disposal of Equipment.

**A MOTION (Bulich/Van Loan) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

J.11. Second reading and Adoption of Policy # 9001 Retiree Health Insurance

Policy #9001 Retiree
Health Insurance

Upon the recommendation of the Superintendent, the Board of Education hereby adopts the Board Policy #9001, Retiree Health Insurance.

**A MOTION (Van Loan/Bulich) to approve the following recommendation. Vote:
Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

J.12. Approval of the Budget Calendar 2011-2012 School Year

2011-2012 Budget
Calendar

Upon the recommendation of the Superintendent, the Board of Education hereby adopts the 2011-2012 Budget Calendar.

**A MOTION (Leipman/Van Loan) to approve the following recommendation.
Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried**

J.13. Acceptance of Donations

Donations

a. Acceptance of Donation from Lehigh Hanson, Inc.

Upon the recommendation of the Superintendent, the Board hereby approves the donation of \$532 to Erect Historical marker in Cementon.

(K) COMMITTEE REPORTS AND OTHER MATTERS

Committee Reports

Policy Committee

K.1. First Reading of Policies

a. First Reading of policy # 6601 Wire Transfers

Buildings and Grounds

A MOTION (Van Loan/Jones) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Appointment of Victoria Anne Schieren, Door Monitor CES 3hr per day

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Victoria Anne Schieren to the position of 2010-2011 CES 3 hr per day door monitor at CES, and be paid her hourly rate of \$12.17 per hour.

Victoria Anne
Schieren

A MOTION (Van Loan/Allen) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Jessica Osborn

Appointment of Jessica Osborn, Scribe CES

Upon the recommendation of the Superintendent, the Board of Education hereby appoints Jessica Osborn to the position of Temporary Scribe at CES effective December 6, 2010 for the program needs of a student and be paid \$9.00 per hour.

A MOTION (Van Loan/Bulich) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Acceptance of Donation from Kathleen Farrell.

Upon the recommendation of the Superintendent, the Board hereby approves the donation of \$3000 to the Friends of Rachel Club at CHS.

Kathleen Farrell

A MOTION (Allen/Powell) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Acceptance of Donations for the Jennifer L. O'Brien Track Scholarship

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the donation of \$400 for the Jennifer L. O'Brien Track Scholarship from Girl Scout Troop #114.

Jennifer L. O'Brien
Track Scholarship

A MOTION (Leipman/Bulich) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Approval of Amendment #7 to the contract with Sammel Architecture

BE IT RESOLVED, the Board of Education of the Catskill Central School District hereby accepts and approves the proposal letter dated November 12, 2010 as submitted by Sammel Architecture PLLC, to amend and extend their existing agreement, to provide comprehensive architectural services for the proposed 2nd Story Addition at the High School. (Attached).

A MOTION (Van Loan/Allen) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Approval of the Standard work day

Standard Work Day

BE IT RESOLVED that the Board of Education hereby establishes the following as a standard workday for the following non-represented positions, for the purpose of determining days worked reportable to the New York State Teachers' Retirement System and New York State and Local Employees' Retirement System:

Teaching Assistants	7 Hours
Teacher Aides	7 Hours
Attendance Aides	7 Hours
Monitors	7 Hours
Cook	7 Hours
Clerk-Cashier	7 Hours
Food Service Helper	7 Hours

A MOTION (Van Loan/Allen) to go into executive session at 8:39 PM for the Employment history of particular individuals. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

Executive Session

The board return to public session at 9:42

item pulled from the consent agenda

A MOTION (Van Loan/Allen) to approve the following recommendation. Vote: Aye 7 Nay 0 Absent (Leibowitz/Osswald) Motion carried

G.1. Tenure Appointment

Tenure Appointment

a. Tenure Appointment of Margaret Hunter, CES Music

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby confers tenure to Margaret Hunter, in the Music tenure area, effective January 14, 2011.

Margaret Hunter

FUTURE BOARD MEETINGS

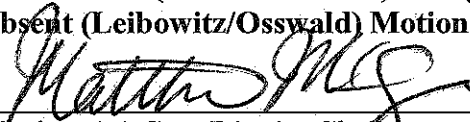
1. January 12, 2011 – Workshop/Special meeting – CHS – 7:00 PM
2. January 26, 2011 – Regular Meeting– CHS Library – 7:00 PM
3. February 09, 2011 – Workshop/Special meeting – CHS – 7:00 PM

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4. February 16, 2011 –Regular Meeting – CHS Library – 7:00 PM
 5. TBD Budget Workshop
 6. March 09, 2011 – Workshop/Special meeting – CHS Library
 7. March 30, 2011 – Regular Meeting– CHS Library
 8. TBD Budget Workshop
 9. April 13, 2011 – Special Meeting – Possible Budget Adoption– CHS Library
 10. April 26, 2011 – Tuesday-Regular Meeting - Vote on BOCES Annual Budget & BOCES Board Members – CHS Library
 11. May 3, 2011 – Tuesday - Public Hearing – CHS Auditorium – 7:00 PM
 12. May 11, 2011 – Workshop/Special Meeting – CHS – 7:00 PM
 13. May 17, 2011 – Tuesday - Board Member & Budget/Propositions VOTE 6:00 AM – 9:00 P.M. – CHS Gymnasium
 14. May 25, 2011 – Regular Meeting – CHS Library – 7:00 PM
 15. June 8, 2011 –meeting/Academic Awards 6:30 -Workshop/Special Meeting–CHS Cafeteria 7:00 PM
 16. June 29, 2011 – Regular Meeting – Secondary Library – 7:00 PM

ADJOURNMENT

Adjournment

**A MOTION (Van Loan/Allen) to adjourn the meeting at 9:51. Vote: Aye 7 Nay 0
Absent (Leibowitz/Osswald) Motion carried**


Matthew McCoy, District Clerk