

CATSKILL CENTRAL SCHOOL DISTRICT

Catskill, New York

Regular Meeting

Board of Education Minutes

December 18, 2013

CHS Library

7:00 P.M.

BOARD MEMBERS PRESENT: M. Maloney, W. Fiske, T. Darling, L. Warner, C. Parish, F. McCusker, A. Jones, C. Kirch (left at 9:35pm),

BOARD MEMBERS ABSENT: S. Kubicek (arrived at 7:37pm)

OTHERS IN ATTENDANCE: K. Farrell, P. McDougall, K. Haas

(A) CALL TO ORDER; DESIGNATION OF EMERGENCY EXITS; ROLL CALL AND PLEDGE OF ALLEGIANCE

A.1 The meeting is called to order by Board President Maloney at 7:02, emergency exits designated, the Pledge of Allegiance recited, and roll call taken.

Call to Order

(B) EXECUTIVE SESSION

Collective bargaining under the Taylor Law-CSEA

A MOTION (Jones/Parish) **to go into Executive Session at 7:03pm.**

Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.

Executive Session

(C) RETURN TO PUBLIC SESSION

A MOTION (Kirch/Fiske) **to return to Public Session at 7:36pm.**

Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.

(D) VISITOR RECOGNITION ON AGENDA ITEMS

Visitor Recognition
on Agenda Items

(E) SUPERINTENDENT'S REPORT

- *Review of data shows grad rate at 79.7% which is up approx. 10%.*
- *Various health & wellness opportunities for students and staff currently.*
- *We have been told that there is an app for the common core that is currently being piloted for math & ELA.*
- *QIII received a grant for \$100K for adult education programs*
- *Health trust working on high deductible plan for those not eligible for health insurance otherwise.*
- *Governor Cuomo embraced the proposal on a two year property tax freeze.*
- *SUNY hosting a master teacher program.*
- *Jan 30, Capital Region BOCES /QIII hosting a financial funding presentation at Colonie High School at 6:30pm.*

Superintendent's
Report

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- *Supt. Farrell has been asked to be on the “Road Map to Health” committee.*

(F) BOARD REPORT

Board Report

The Superintendent and the Board of Education President recommends the following items for consent agenda, according to Board Policy: G1-G3

A MOTION (Kirch/Parish) to approve the recommendation as stated above. Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

(G) PERSONNEL- INSTRUCTIONAL/NON-INSTRUCTIONAL

Personnel-
Instructional/Non-
Instructional

G.1. Appointments

Appointments

G.1.a Appointment of Extra-Curricular Scoreboard Operator 2013-2014

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following scoreboard/game clock operators for the 2013-2014 school year and be paid the stipend amount as stated below.

Megan Maggio

Megan Maggio	Game Clock Operator-Girls JV/V Basketball Home Games	\$30.00/game
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G.1.b Approval of Changes to Instructional/Non-Instructional Substitute List

Upon the recommendation of the Superintendent, the Board hereby approves the changes reflected in the current instructional/non-instructional substitute list for the 2013-2014 school year.

<u>Non-Instructional Substitues</u>	<u>Instructional Substitutes</u>	<u>Facilities Substitues</u>
Jessica Birk	Matthew Tierney	William Harte
Andrew Reid	Andrew Reid	Charles Carl
Bianca Cancel		Joseph Vela
Joanne Guldenstern		

G.1.c Appointment of Event Door Monitors 2013-2014

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following as event-door monitors for the 2013-2014 school year.

Valerie Duckworth

- **Valerie Duckworth**
- **Mary Jane Oravsky**
- **Sharon Marchesani**

Mary Jane Oravsky

Sharon Marchesani

G.1.d Appointment of Afterschool Reading/Mathematics Tutor

Upon the recommendation of the Superintendent, the Board of Education hereby

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approves the following as afterschool reading/mathematics tutors for the 2013-2014 school year to be paid at a rate of \$22.00/hour.

Allison Coleman

- Allison Coleman
- Brianna Diskin
- Alicia Pruden
- Amanda Schoepflin
- Amber Umana
- Jenna Venneri
- Kristina Websdell

Brianna Diskin

Alicia Pruden

Amanda Umana

Jenna Venneri

Kristina Websdell

G.1.e Appointment of Brenda Lubera, Claims Auditor

Upon the recommendation of the Superintendent, the Board of Education approves the appointment of

Brenda Lubera

Brenda Lubera to the position of Claims Auditor, effective January 2, 2014, at her hourly rate of pay, not to exceed 15 hours per month.

G.1.f Appointment of Accompanist for the 2013 Choral Winter Concert

Annette Boprey

Upon the recommendation of the Superintendent, the Board of Education hereby approves Annette Boprey as Accompanist for the 2013 Choral Winter Concert and rehearsal on December 16 & 17, 2013 (snow date 12/19/13).

G.2 Leave of Absence

G.2.a Leave of Absence FMLA request of Celeste Edwards, CES

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following leave of absence request for Celeste Edwards per the Family and Medical Leave Act. Anticipated effective dates are December 2, 2013 to February 28, 2013.

Celeste Edwards

G.3 Resignations

G.3.a Resignation of Rosemary McCarthy, Teaching Assistant

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Rosemary McCarthy, Teaching Assistant, effective July 1, 2014 for the purposes of retirement.

Rosemary McCarthy

G.3.b Resignation of Tricia Barrett, Clerk-Typist

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Tricia Barrett, Clerk-Typist effective July 11, 2014, for the purposes of retirement.

Tricia Barrett

G.3.c Resignation of Joseph Rescigno, Aide

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Joseph Rescigno as an Aide assigned to CES, effective December 12, 2013 for personal reasons.

Joseph Rescigno

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G.3.d Resignation of Samantha Farcher, Teaching Assistant

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Samantha Farcher as a Teaching Assistant assigned to CES, effective December 13, 2013 for personal reasons.

Samantha Farcher

END OF CONSENT AGENDA

(H) BOARD ACTION/DISCUSSION ITEMS

Board
Action/Discussion
Items

H.1. Acceptance of Additional Recommendation of the Committee on Special Education/Committee on Pre-School Special Education for Classification and Placement of Children with Disabilities

The Committees on Special Education and Pre-School Special Education have submitted additional recommendations for the classification and placement of children with disabilities in the 2013-2014 school year.

Resolved: That the recommendations of the CSE/CPSE meetings of 11/26/13, 12/03/13, 12/05/13, 11/18/13, 11/21/13, 12/04/13, 11/15/13, student's #'s: 310028338, 31002560, 31002846, 31002463, 31002711, 31002680, 31002845, 100477, 31002868, 031000462, 1001485, 31002865, 100403, 000100910, 31002863, 31002859, 031000799, 031000800, 31001853, 31002782, 31002475, 31002385, 31002795, 31002056, 31001915, 31002768, 31000908, 31000838, 000100130, 31002384, are approved.

CSE/CPSE

**A MOTION (Parish/Darling) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.2. Acceptance of Section 504 Accommodation Plan

The Section 504 Accommodation Committee has submitted recommendations for Section 504 ADA Individual Accommodation Plans of children and adults with a disabling condition that requires accommodation in 2013-14.

504 Accommodation
Plan

Recommendation: The Superintendent of Schools recommends that the Board of Education accept the recommendations for student's/employee's #'s: 31001619, 31000212, 101245, 31002216, 100805, as presented by the Section 504 Accommodation Committee.

**A MOTION (Jones/Darling) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.3. Acceptance of the Claims Audit Report

BE IT RESOLVED, the Board of Education hereby accepts the October 2013 and November 2013 Claims Audit Reports, as submitted by the Claims Auditor.

Claims Audit Report

**A MOTION (Jones/Warner) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

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H.4. Donations

Donations

H.4.a Acceptance of Donation from the NYS Courts Judicial District

NYS Courts Judicial District

BE IT RESOLVED, the Board of Education hereby approves the donation of excessed technology equipment from the NYS Courts-Judicial District to the Catskill Central School District-Technology Department for use district wide.

A MOTION (Kirch/Fiske) **to approve the recommendation as stated above.**

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.4.b Acceptance of Donation from the Various Donors

Various Donors

BE IT RESOLVED, the Board of Education hereby approves the donation of \$1,008.00 from various donors to the Catskill Central School District for the Jennifer O'Brien scholarship fund.

A MOTION (Jones/Fiske) **to approve the recommendation as stated above.**

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.4.c Acceptance of Donation from Catskill PTSO

Catskill PTSO

BE IT RESOLVED, the Board of Education hereby approves the donation of \$480.00 from the Catskill PTSO to the Catskill Central School District for the CHS AP English field trip to the Capital Rep Theatre in January 2014.

A MOTION (Warner/Parish) **to approve the recommendation as stated above.**

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.4.d Acceptance of Donation from Tonya Lamont

Tonya Lamont

BE IT RESOLVED, the Board of Education hereby approves the donation of a book cart from Tonya Lamont to the Catskill Central School District for use in the High School Special Education Department.

A MOTION (Parish/Jones) **to approve the recommendation as stated above.**

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.5 Approval of the 2013-2014 Tax Collector's Report

Tax Collector's Report

BE IT RESOLVED, the Board of Education hereby approves the Tax Collector's Report for the 2013-2014 school year as attached.

A MOTION (Fiske/Darling) **to approve the recommendation as stated above.**

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.6 Approval of 2013-2014 Ski Program

2013-2014 Ski Program

BE IT RESOLVED, that the Board of Education hereby approves the inter-municipal agreement between the Catskill School District and the Town of Catskill for the 2013-2014 school year, for the Catskill Ski Program at a cost of \$2000 and authorizes the

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Board president to sign and execute the agreement.

A MOTION (Kirch/Jones) to approve the recommendation as stated above.

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.7 Declaration of Obsolete/Surplus Books and Equipment

WHEREAS, the District owns books and equipment, which are no longer useful or necessary for school District purposes, and is of no value to the School District, as indicated on the (list attached) and made a part of this resolution,

Obsolete/Surplus

THEREFORE, BE IT RESOLVED, that the Board hereby declares such books and equipment to be Surplus/obsolete property and of no value to the School District and authorizes the disposal of such obsolete books and equipment.

A MOTION (Jones/Fiske) to approve the recommendation as stated above.

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.8 Appointments

Appointments

H.8.a Appointment of Monitor - CHS

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the probationary appointment of **Heather Deosaran** as a 5.5 hour per day monitor assigned to CHS, and be paid \$12.56 per hour. Effective January 1, 2014 to June 30, 2014, pending clearance of fingerprint supported criminal history background check.

Heather Deosaran

A MOTION (Parish/Darling) to approve the recommendation as stated above.

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.8.b Appointment of School Building Maintenance Worker Supervisor

BE IT RESOLVED, upon the recommendation of the Superintendent the Board hereby approves the probationary appointment of David Walsh to the position of School Building Maintenance Worker Supervisor, 8 hours per day, effective December 16, 2013, at an annual salary of \$31,925 plus a \$585 shift differential, pro-rated per CSEA contract, pending clearance of fingerprint supported criminal history background check.

David Walsh

A MOTION (Jones/Warner) to approve the recommendation as stated above.

Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.

H.8.c Appointment of Short term Teacher Aide - CES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves **Kayla Place** as a Short Term Teacher Aide assigned to CES, to be paid a rate of \$13.04 per hour. Effective December 2, 2013 to February 28, 2014, pending clearance of fingerprint supported criminal history background check.

Kayla Place

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**A MOTION (Kirch/Kubicek) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.9 Acceptance of the Treasurer's report

BE IT RESOLVED, the Board of Education hereby accepts the November 2013 Treasurer's Report, as submitted by the Treasurer.

Treasurer's Report

**A MOTION (Jones/Fiske) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.10 Acceptance of External Audit

BE IT RESOLVED, that the Board of Education hereby accepts the report on examination of financial statements by Alexander Varga & Co., Certified Public Accountants as presented on December 13, 2013.

External Audit

**A MOTION (Fiske/Warner) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.11 Creation of position, .2 Food Service Account Clerk

BE IT RESOLVED, the Board of Education hereby creates **one .2 Food Service Account Clerk position**, effective July 1, 2014.

Creation of Positions

**A MOTION (Warner/Kirch) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.12 Creation of position, .4 Transportation Account Clerk

BE IT RESOLVED, the Board of Education hereby creates **one .4 Transportation Account Clerk position**, effective July 1, 2014.

**A MOTION (Parish/Jones) to approve the recommendation as stated above.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

H.13 Approval of Correction to Salary for Dr. Kathleen Farrell

WHEREAS, upon review of Dr. Farrell's salary history for purposes of NYS Teachers' Retirement System reporting, the Business Consultant from ONC BOCES became aware that an error was made in the determination of Dr. Farrell's salary for the 2008-09 and 2009-10 school years based upon the fact that the Superintendent's salary increases which were due her effective March 7, 2009 and March 10, 2010, respectively, were inadvertently omitted, which circumstance was verified by the School Attorney; and **WHEREAS**, the error in Dr. Farrell's salary, pursuant to the Contract for Superintendent of Schools, dated February 1, 2005 and Addendum Agreements thereto, should be corrected;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the correction of Dr. Farrell's salary for the 2008-09 and 2009-10 school years to reflect the Superintendent's salary increase for the periods of March 7, 2009 through June 30, 2009 and March 7, 2010 through June 30, 2010, directs the Business Office to provide

Correction to Salary
for Dr. Farrell

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payment to Dr. Farrell for such omitted salary increases, and to report the correct amounts to NYS Teachers' Retirement System.

**A MOTION (Kirch/Warner) to approve the recommendation as stated above.
Results: Aye 8 Nay 0 Abstain 1(Kubicek) Absent 0. Motion carried.**

**H.14 Authorization to Issue Letter to the Northeast Regional Information Center
BE IT RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to issue a letter to the Northeastern Regional Information Center regarding personally identifiable student data, as presented to the Board at this meeting.

Issuance of Letter to
NERIC

**A MOTION (Jones/Kubicek) to approve the recommendation as stated above.
Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.**

**H.15 Authorization to Issue Letter to inBloom
BE IT RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to issue a letter to inBloom, Inc., regarding student data, as presented to the Board at this meeting.

Issuance of Letter to
inBloom

**A MOTION (Jones/Warner) to approve the recommendation as stated above.
Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.**

**H.16 Approval of CTA Retirement Incentive Memorandum of Agreement
BE IT RESOLVED**, that the Board of Education hereby approves the terms of, and authorizes the Superintendent of Schools to execute a Retirement Incentive Supplemental Memorandum of Agreement dated December 18, 2013 between the District and the Catskill Teacher's Association and authorizes the expenditure of monies necessary to fund said SMOA.

CTA SMOA

**A MOTION (Jones/Darling) to approve the recommendation as stated above.
Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.**

(I) COMMITTEE AND OTHER REPORTS

Committee and Other
Reports

Policy Committee

I.1. First Reading of Policies

- #5500-STUDENT RECORDS
- #5500R-STUDENT RECORDS-REGULATION
- #1120-SCHOOL DISTRICT RECORDS
- #1120R-SCHOOL DISTRICT RECORDS-REGULATION
- #5153-STUDENT ASSIGNMENT TO SCHOOLS AND CLASSES
- #4773-DIPLOMA AND CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

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(J) FUTURE BOARD MEETINGS

1. January 8, 2014 – CHS Library – 7:00 PM – Workshop
2. January 15, 2014 – CHS Library – 7:00 PM – Budget Workshop
3. January 22, 2014 – CHS Library - 7:00 PM – Regular Business
4. February 5, 2014 – CHS Library – 7:00 PM – Budget Workshop

Future BOE
Meetings

(K) VISITOR RECOGNITION ON SCHOOL RELATED NON-AGENDA ITEMS

- *Jim Maccaline spoke about results from CTA run/walk on 12/7/13*

Visitor Recognition
on Non-Agenda
Items

(L) EXECUTIVE SESSION

Matters made exempt by federal or state law, school attorney-(attorney-client privilege).

**A MOTION (Jones/Kirch) to go into Executive Session at 8:17pm.
Results: Aye 9 Nay 0 Abstain 0 Absent 0. Motion carried.**

Executive Session

(M) RETURN TO PUBLIC SESSION

**A MOTION (Jones/Parish) to return to Public Session at 9:45pm.
Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.**

At this time the board acted on items H.14 through H.16

(N) ADJOURNMENT

**A MOTION (Jones/Parish) to adjourn at 9:47pm.
Results: Aye 8 Nay 0 Abstain 0 Absent 1. Motion carried.**

Adjournment

District Clerk