

OFFICIAL POSTING
CATSKILL CENTRAL SCHOOL DISTRICT
Central Administration
Catskill, New York 12414

This official posting of openings is in conformance with all New York State Laws, Local Laws and Labor Regulations.

ANNOUNCING THE FOLLOWING VACANCY

Turn-key Trainers

The District is seeking staff members who are interested in becoming turn-key trainers for the suite of Apple Software; ILIFE, IWORKS and Maconitsh Operating System and the hardware; IMACS and MACBOOKS in the Digital Studio.

BASIC FUNCTION:

To learn to utilize the Apple hardware and software programs and become proficient on the Apple IMACS and MACBOOKS with the purpose of being able to train others and assist staff with using these software program and computers.

REPRESENTATIVE DUTIES:

To be trained in the software system during the week of August 16, 17, 18, 19, 20 in the Digital Studio from 8:00 to 4:00 with 1 hour for lunch.

To train others on the software system on staff development days, and during designated after-school times.

To be available during the work day to assist staff with questions through email, in person or phone, as needed.

To be the liason between staff and the Technology Department for questions and troubleshooting.

ABILITY TO:

Instruct co-workers on the basic and necessary functions of the software programs, for the suite of Apple Software, ILIFE and IWORKS and Maconitsh Operating System on the MACBOOKS and IMACS in the Digital Studio

Assist co-workers on how to navigate the software & Model sample lessons and provide resources for using and integrated the technology into the curriculum with students.

Provide co-workers with short cuts or tips to use the software with students.

RATE OF PAY:

Inservice credit for time spent being trained.

Inservice rate of pay, \$20/per hour in accordance with the CTA collective bargaining agreement, for time spent training staff beyond the regular work day.

TO APPLY:

Send letter of interest to Cheryl Rabinowitz, Director of Technology crabinow@catskillcsd.org

The Catskill Central School District is an equal opportunity employer and offers employment and educational opportunities without to race, color, national origin, creed, religion, marital status, sex, age disability, sexual orientation, genetic information or any other characteristic prohibited by NYS or Federal law.

Posted June 14, 2010