

**CATSKILL CENTRAL SCHOOL DISTRICT**  
Catskill, New York  
**REGULAR MEETING**  
**BOARD OF EDUCATION MINUTES**  
**August 19, 2009**  
Catskill Middle School Auditorium  
**7:00 P.M.**

**BOARD MEMBERS PRESENT:** K. Allen, M. Bulich, B. Cotten, R. Griffin, K. Haas (left at 9:00PM), A. Jones, M. Leibowitz, J. Osswald, L. Warner

**BOARD MEMBERS ABSENT:**

**OTHERS IN ATTENDANCE:** K. Farrell, K. Lewis, D. VanKleeck

The regular meeting of the Board of Education was called to order at 7:00 pm by Board President Griffin and the Pledge of Allegiance recited.

Call to Order

**A MOTION (Jones/Leibowitz) to approve the board meeting minutes of July 29, 2009. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Approval of Minutes

There was no one who wished to speak to the Board.

Visitor Recognition

Dr. Farrell reported that we have an exchange student from Italy, Marco Giorgi, whose host family is the Jacobs. We won second place at the Wacky Raft Race. Dr. Farrell also reported that she met with the Dog Foundation, which is about dogs helping to heal humans. The students read to the dogs and it helps them become better readers.

Superintendent's Report

Terry Damon of Armlin Damon & McMordie gave the board an update on the progress of the construction of the high school & middle school addition and the classroom conversion at the middle school (Excel project). This project is to be completed in four phases. The first phase was the replacement of the slate roof at the middle school, the second was the construction of a new classroom wing at the high school. The third phase, which is currently in progress, involves the enhanced guidance suite, a new entrance and lobby to the high school, a new media center, digital media center and a cafeteria. The fourth and final phase of the project includes technology upgrades, classroom renovations and improvements to the outdoor playgrounds at the elementary school.

Construction Update  
Armlin Damon & McMordie Report

Terry Damon also explained that the bids for the replacement of the roofs on the superintendent's and the business administration buildings are due next week and in order to get the work started as soon as possible he would like the board to approve a resolution which will allow Dr. Farrell to award contracts for the replacement of the roofs on the superintendent's and the business administration buildings, provided bids for the work are within the district's budget.

Tyler Griffin, our student attending Tech Valley, gave a presentation of the China Summer Camp Program. He gave an oral report along with a video of the activities at the summer camp program. He also presented the board with gifts from China.

Tyler Griffin

Marco Giorgi, foreign exchange student from Milan, Italy, gave a slide show presentation of Italy and his family life there.

Marco Giorgi

Dawn Scannapieco introduced her Pre-K staff and gave the board a presentation regarding the Pre-K program. She reported that there are currently 67 students registered and there will be more screening taking place tomorrow. Currently there will be about 11 students per class.

Pre-K Presentation

Dawn thanked the Director of Facilities, John Willabay, and Food Service Director/ Transportation Coordinator, Bill Muirhead, for their help with the building and transportation setup.

Cheryl Rabinowitz, Director of Technology, gave the board an update on the technology that the Pre-K program will use and advised them that they will also have access to the computer lab.

Technology Update

Ms. Rabinowitz also gave an update on the Digital Studio camp and presented each board member with a T-shirt.

Digital Studio Camp

***A MOTION (Jones/Haas) to approve the following resolution regarding a Chemistry Teacher appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Personnel  
Instructional

Appointments

Upon the recommendation of the Superintendent, the Board of Education hereby approves the three-year probationary appointment of Matthew Schillinger as Chemistry Teacher, in the tenure area of Science, assigned to the Catskill High School, effective September 8, 2009 through September 7, 2012, at salary step 1D, as per current CTA contract, (\$42,250).

Matthew Schillinger

***A MOTION (Jones/Leibowitz) to approve the following resolution regarding the GED Coordinator appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Patrick Wemitt as GED Coordinator, effective August 1, 2009 through July 31, 2010, paid \$3,000 per grant funding, pending approval of grant.

Patrick Wemitt

***A MOTION (Jones/Allen) to approve the following resolution regarding the head mentor appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Nicole Field as Head Mentor for the 2009-10 school year and paid \$2,387.

Nicole Field

***A MOTION (Jones/Warner) to approve the following resolution regarding the Department Directors appointment. The motion was withdrawn and referred to executive session.***

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following PreK-12 Department Director appointments, effective July 1, 2009 through June 30, 2010 with a yearly salary of \$4,000:

Department Directors

<b>Social Studies</b>	Lisa Slutzky
<b>Library &amp; Media</b>	Cheryl Rabinowitz
<b>Guidance</b>	Dawn Scannapieco
<b>English Language Arts</b>	William Ball

***A MOTION (Jones/Cotten) to approve the following resolution regarding the after-school program coordinator appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Upon the recommendation of the Superintendent, the Board of Education hereby appoints Don Osborn to the position of Program Coordinator for After School Program, effective September 1, 2009 until August 31, 2010, and paid a salary of \$4,500.

After School Program  
Coordinator

***A MOTION (Jones/Warner) to approve the following resolution regarding the turn-key trainers appointments. VOTE: Yes: Bulich, Cotten, Griffin, Haas, Jones, Leibowitz, Warner; Abstain: Allen, Osswald. Motion carried, 7 Yes, 2 Abstain.***

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following additional Turn-key Trainer appointments, effective August 10, 2009 through June 30, 2010:

Turn-Key Trainers

<b>Name</b>	<b>Training Area</b>	<b>Salary</b>
Christina Fabbie	School Tool	\$20 hour
Poscha McDougall	School Tool & Ontrack	Hourly rate, OT rate as required

Christina Fabbie  
Poscha McDougall

***A MOTION (Warner/Jones) to approve the following resolution regarding an amendment to an appointment. VOTE: Yes: Bulich, Cotten, Griffin, Haas, Jones, Leibowitz, Osswald, Warner; Abstain: Allen. Motion carried, 8 Yes, 1 Abstain.***

Upon the recommendation of the Superintendent, the Board of Education hereby amends the July 29, 2009 appointment of Stephanie Terpening, as Teaching Assistant, to adjust the pay rate to 13.22 per hour.

Stephanie Terpening

***A MOTION (Jones/Haas) to approve the following resolution regarding the resignation of a copy clerk. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Non-Instructional  
Resignations

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Juan Madrid as Copy Clerk, 5 hr/day, effective July 29, 2009, for personal reasons.

Juan Madrid

***A MOTION (Warner/Jones) to approve the following resolution regarding the resignation of a monitor. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Lisa Barra as Monitor, 2.5 hr/day, effective August 31, 2009, to accept another position within the district.

Lisa Barra

**A MOTION (Jones/Haas) to approve the following resolution regarding the copy clerk appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Appointments

Upon the recommendation of the Superintendent, the Board of Education hereby approves the probationary appointment of Lisa Barra as Copy Clerk, 5 hrs/day, assigned to the Catskill Elementary School, effective September 1, 2009, and paid at the rate of \$11.45 per hour (salary category H of the CSEA Agreement).

Lisa Barra

**A MOTION (Jones/Cotten) to approve the following resolution regarding an after-school program appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Upon the recommendation of the Superintendent, the Board of Education hereby approves the following After-School Program Special Offerings appointment, effective October 20, 2009 through June 30, 2010, contingent upon sufficient student participation in the activity:

After-School  
Program Offering  
Appointments

After-School Program Special Offerings	Salary
Hohenstein, Florence      Arts Alive, etc.	\$ 25.00 per hour

Florence Hohenstein

**A MOTION (Allen/Haas) to approve the following resolution regarding the consultant appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Florence Hohenstein as Consultant, up to 6 hours, CINDIE Summer School Program, effective July 1, 2009 and paid \$12.00 per hour.

Florence Hohenstein

**A MOTION (Jones/Warner) to approve the following resolution regarding an amendment to an appointment. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Upon the recommendation of the Superintendent, the Board of Education hereby amends the July 7, 2009 appointment of Laura Rutkowski as School Nurse to adjust the salary to \$24,841 (salary category RN4 of the CSEA Agreement).

Laura Rutkowski

The Board received the Budget Transfer Report, as submitted by the Treasurer.

Budget Transfer  
Report

**A MOTION (Warner/Leibowitz) to amend the date from November 4 to November 3, 2009 and approve the following resolution as amended regarding the tax rolls confirmation and authorization of tax levy. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Tax Rolls  
Confirmation &  
Authorization of Tax  
Levy

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2009-2010 school year a sum not to exceed \$36,970,555 for the School District and \$439,580 for the Catskill Public Library;

THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the described tax roll.

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2009 and end November 3, 2009 giving the tax warrant an effective period of 64 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1<sup>st</sup> month free period – September 1, 2009 to October 3, 2009
- 2<sup>nd</sup> month interest of 2 percent added – October 4, 2009 to November 3, 2009.

**A MOTION (Bulich/Jones) to approve the following resolution regarding the collection of taxes. VOTE: Unanimous, 9-0. Motion carried unanimously.**

Tax Warrant

BE IT RESOLVED AS FOLLOWS:

To the collector of Catskill Central School District, Town(s) of Catskill, Athens, and Cairo and Villages of Catskill and Athens, County of Greene in New York State.

You are hereby commanded:

1. To give notice and start collection on September 1, 2009 in accordance with Sections 1322 and 1338 of the Real Property Tax Law.
2. To give notice that tax collection will end on November 3, 2009.
3. To collect taxes in the total sum of \$16,232,842 (\$15,793,320 school district and \$439,522 for the library) in the same manner that collectors are authorized to collect town and county taxes in accordance with Section 1318 of the Real Property Tax Law less the amount of \$1,831,001 to be received as STAR reimbursement from New York State.
4. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the first month of the tax collection period, designated as on or before October 3, 2009.
5. To collect, after the expiration of the one month period, the residue of the sums not paid, together with the fees prescribed in Section 2130 of the Education Law and Section 1328 of the Real Property Tax Law.
6. To promptly return the warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof as required by Section 1330 of the Real Property Tax Law.

Member	Vote	Member	Vote
<i>[Signature]</i>	Yes	<i>[Signature]</i>	Yes
<i>[Signature]</i>	Yes	<i>[Signature]</i>	Yes
<i>[Signature]</i>	Yes	<i>[Signature]</i>	Yes
<i>[Signature]</i>	Yes	<i>[Signature]</i>	Yes
<i>[Signature]</i>	Yes	<i>[Signature]</i>	Yes

***A MOTION (Allen/Jones) to approve the following resolution regarding a donation. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Acceptance of Donations

Upon the recommendation of the Superintendent, the Board of Education hereby approves the donation of \$100 from Palenville Fire Department, Inc. for the Victor Armstead Scholarship fund at the Catskill High School.

Palenville Fire Department

***A MOTION (Leibowitz/Allen) to approve the following resolution regarding a donation. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Upon the recommendation of the Superintendent, the Board of Education hereby approves the donation of \$196,671.01 from the estate of Anne Hetherington, to be added to the Carol Hetherington Memorial Scholarship.

Estate of Anne Hetherington

***A MOTION (Jones/Leibowitz) to approve the following resolution regarding the CSE/CPSE recommendations. VOTE: Unanimous, 9-0. Motion carried unanimously.***

Approvals of

Resolved: That the recommendations of the CSE/CPSE meetings of 3/16/09, 3/17/09, 4/09/09, 6/22/09, 7/15/09, 7/20/09, 7/28/09, 7/30/09, 8/10/09, 8/11/09 and 8/12/09 be approved.

CSE/CPSE Committee Recommendations

***A MOTION (Jones/Allen) to approve the following resolution regarding the Superintendent authorization of contracts. VOTE: Unanimous, 9-0. Motion carried unanimously.***

WHEREAS, the Catskill Central School District is ready to commence renovation and repair projects at the Superintendent’s Building and the Business Administration Building and expects to receive bids for the Roof Replacement on August 26, 2009; and,

Approval of Superintendent Authorization To Award Contracts

WHEREAS, the schedule for said work requires the contract(s) to be awarded and Notices to Proceed be issued before another scheduled Board of Education meeting; and,

WHEREAS, the Board has previously been advised of and approved the budget for said project.

IT IS HEREBY RESOLVED, so long as the bids from the lowest responsible bidder(s) on said projects is within the previously known and approved budget, the Superintendent of Schools is hereby authorized to award the contract(s) to the appropriate lowest responsible bidder(s), issue Notices to Proceed, and the President of the Board is authorized to execute said contract(s). The award of the contract(s) shall be presented at the next Board meeting for affirmation by the Board.

***A MOTION (Jones/Allen) to approve the following resolution regarding the change orders. VOTE: Unanimous, 9-0. Motion carried unanimously.***

The board had their first reading of Policy 4526, Technology Use Policy.

First Reading of Technology Use Policy

**RESOLVED**, that the Board of Education hereby approves the following change orders associated with each of the approved projects pursuant to the recommendation and prior approval of the Owner's Representative and the Superintendent in accordance with the District's Change Order Commitment Approval and Authorization Process.

<u>Change Order No.</u>	<u>Description</u>	<u>Change Order Amount</u>	<u>Previous Contract Amount</u>	<u>Revised Contract Amount</u>
<b><u>A. CHS Front Addition Project - (Project 005-017)</u></b>				
<b>1. Eastern Bldg &amp; Restoration-General Contractor</b>				
20	Upgrade of vault doors to meet security requirements as direct by the Architect per the district's request.	\$2,342.56	\$4,702,724.89	\$4,705,067.45
21	Remove windows from existing building and relocate with in new construction as directed by the Architect per the district's request.	\$2,429.09	\$4,705,067.45	\$4,707,496.54
22	Modify existing auditorium canopy to accommodate new construction as directed by the Architect due to a discovered condition.	\$20,507.75	\$4,707,496.54	\$4,728,004.29
23	Remove and replace existing masonry wall due to pre-existing structural weakness as directed by the Architect due to a discovered condition.	\$900.00	\$4,728,004.29	\$4,728,904.29
24	Provide additional rafters to accommodate new structural loads as directed by the Architect per the district's request.	\$5,444.19	\$4,728,904.29	\$4,734,348.48
25	Repaired a sink hole in the road as directed by the Architect per the district's request.	\$1,895.15	\$4,734,348.48	\$4,736,243.63
<b>2. Ashley Mechanical -HVAC Contractor</b>				
1	Provide additional mechanical equipment to accommodate new offices as directed by the Architect per the district's request.	\$9,740.49	\$719,745.00	\$729,485.49
2	Provide additional mechanical equipment to accommodate new offices and crisis space as directed by the Architect per the district's request.	\$17,464.03	\$729,485.49	\$746,949.52
3	Installed additional exhaust fan to accommodate new construction as directed by the Architect due to a discovered condition.	\$6,961.98	\$746,949.52	\$753,911.50
4	Altered fin tube design in admin area to accommodate new construction as directed by the Architect due to a discovered condition.	\$5,717.80	\$753,911.50	\$759,629.30
5	Altered fin tube design in study hall area to accommodate new construction as directed by the Architect due to a discovered condition.	\$1,720.40	\$759,629.30	\$761,349.70
<b>3. Phoenix Electric Co., Inc.-Electric Contractor</b>				
6	Modify and relocate miscellaneous electrical wiring and devices as directed by	\$4,530.70	\$430,772.00	\$435,302.70

Approval of Change Orders

the Architect due to a discovered condition.

**TOTAL CHS- Front Addition Project-  
Project (005-017):** \$79,654.14

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**Total Change Orders Approved for All Contractors  
included in this Resolution:** \$79,654.14

There were no committee reports.

Committee Reports

President Griffin reminded the board members about the October conference and the fiscal oversight training which must be completed within the first year of service. He also advised the board that he will be making committee appointments soon.

Future Meetings of the Board of Education are as follows:

September 9, 2009 – Workshop/Special meeting – Elementary Library – 7:00 PM  
 September 30, 2009 – Regular meeting/New Teacher Reception – Secondary Library – 6:30 PM  
 October 14, 2009 – Workshop/Special meeting – Secondary Library – 7:00 PM  
 October 28, 2009 – Regular Meeting – Secondary Library – 7:00 PM  
 November 18, 2009 – Regular Meeting – CHS Cafeteria – 7:00 PM  
 December 9, 2009 – Regular Meeting – Secondary Library – 7:00 PM  
 January 13, 2010 – Workshop/Special meeting – Secondary Library – 7:00 PM  
 January 27, 2010 – Regular Meeting– Secondary Library – 7:00 PM  
 February 10, 2010 – Workshop/Special meeting – Secondary Library – 7:00 PM  
 February 24, 2010 –Regular Meeting – Secondary Library – 7:00 PM  
 March 10, 2010 – Workshop/Special meeting – Secondary Library – 7:00 PM  
 March 31, 2010 – Regular Meeting– Secondary Library  
 April 14, 2010 – Special Meeting – Possible Budget Adoption– Secondary Library  
 April 27, 2010 – Regular Meeting - Vote on BOCES Annual Budget & BOCES Board  
 Members – Secondary Library – 7:00 PM  
 May 4, 2010 – Tuesday - Public Hearing – CHS Auditorium – 7:00 PM  
 May 12, 2010 – Workshop/Special Meeting – Secondary Library – 7:00 PM  
 May 18, 2010 – Tuesday - Board Member & Budget/Propositions  
 VOTE 6:00 AM – 9:00 P.M. – CHS Gymnasium  
 May 26, 2010 – Regular Meeting – Secondary Library – 7:00 PM  
 June 9, 2010 – Workshop/Special meeting/Academic Awards – CHS Cafeteria – 6:30 PM  
 June 30, 2010 – Regular Meeting – Secondary Library – 7:00 PM

Future Meetings

There was no one who wished to address the board.

Visitor Recognition

Dr. Farrell reminded the board about September 13<sup>th</sup>, Parents, Partners & Pancake and the ribbon cutting from 9am-1pm.

The board took a fifteen minute break.

Break

***K. Haas left at 9:00 PM***

***A MOTION (Jones/Warner) to go into executive session at 9:01 PM for the purpose of the employment history of particular individuals. VOTE: Unanimous, 8-0. Motion carried unanimously.***

Motion for Executive Session

There was a consensus to return to public session at 9:30 PM.

Return to Public Session

***A MOTION (Jones/Leibowitz) to adjourn the meeting at 9:35 PM. VOTE: Unanimous, 8-0. Motion carried unanimously.***

Adjournment

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Donna Van Kleeck, District Clerk

\*Note: 1-759 would include minutes from previous meetings since July 1, 2005.